

# Hours Not Worked Kentuckiana Works

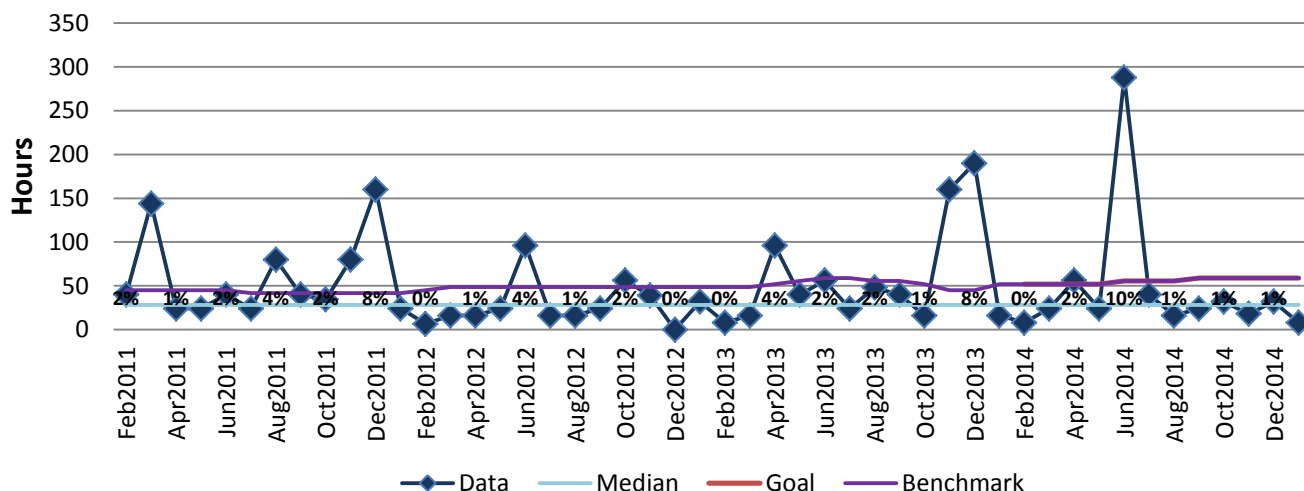
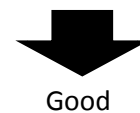


KPI Owner: Cindy Read

Process: Time & Attendance

Baseline, Goal, & Benchmark		Source Summary	Continuous Improvement Summary		
Baseline: Calendar Year 2013 2.86% (896 Hours) Goal: Compared to a baseline of 2.86%, reduce hours not worked to 2% of total hours worked in FY15 (July 2014-June 2015)  Benchmark: 2%		Data Source: PeopleSoft  Goal Source: KY Works Scope Summary  Benchmark Source: Bureau of Labor Stats	Plan-Do-Check-Act Step 4: Generate and prioritize potential solutions  Measurement Method: Total # of hrs per month employees were not at work performing normal job functions (excludes vacations & holidays)  Why Measure: Better understand culture impact on employee attendance  Next Improvement Step: Document root causes by person and determine what can be done to address the root causes.		
How Are We Doing?					
Feb2014-Jan2015 12 Month Goal	Feb2014-Jan2015 12 Month Actual		Jan2015 Goal	Jan2015 Actual	
669	570		59	8	
Hours	Hours		Hours	Hours	

## Hours Not Worked



## Feb2014-Jan2015 Pareto Analysis

